

South Coast Partnership to Prevent Men's Violence Against Women

Communities across Bass Coast & South Gippsland are gender equal, free from family violence & men's violence against women

Terms of Reference - August 2019

Name

The group is known as the South Coast Partnership to Prevent Men's Violence Against Women and was formed in 2015.

Background

The South Coast Partnership to Prevent Men's Violence Against Women was formed as a deliverable of Regional *Gippsland preventing men's violence against women strategy 2012-15 (GPMVAWS)*, an initiative funded under the Victorian Government Community Crime Prevention Reducing Violence against Women and their Children grants.

Gippsland Women's Health is leading a partnership approach to preventing men's violence against women in the Gippsland region, with the aim to drive a consistent approach to primary prevention activity across Gippsland.

Purpose

The purpose of the South Coast Partnership to Prevent Men's Violence Against Women is to provide local organisations a forum to:

- come together and build partnerships related to the prevention of men's violence against women,
- share information, resources and experiences,
- learn from one another,
- enhance collaborative opportunities to engage community in the prevention of men's violence against women,
- implement prevention activities at the local level,
- contribute expertise back to the Gippsland Free From Violence Coalition and Strategic Leadership Group on prevention actions that 'work well' in the South Gippsland & Bass Coast community setting,
- work together to create positive change in our community.

Limitations

This network does not provide direct services to organisations and individuals but rather provides support with information and education to implement sustainable practice.

Group Membership

There is no set membership, representatives are appointed by their organisation or can self-select to be involved as either attending or corresponding. Generally, members are from South Gippsland and Bass Coast Local Government areas.

Organisations are responsible for advising the South Coast Primary & Community Partnership when a new representative is nominated to attend the network. Members may nominate a delegated representative to act as proxy when they are unable to attend meetings and additional members can be co-opted from time to time.

Current Members

South Coast Primary & Community Partnership (Chair)
South Gippsland Shire Council
Bass Coast Health (*represented by SCPCP Prevention Team)
Bass Coast Shire Council
Change for Sam *(new member)
Department of Health and Human Services
Department of Justice and Community Safety
Gippsland Southern Health Service (*represented by SCPCP Prevention Team)
Gippsland Centre Against Sexual Assault
Gippsland Women's Health
Gippsport
Leongatha Community House
Respectful Relationships DET
Salvation Army
South Gippsland Hospital (*represented by SCPCP Prevention Team)
Victoria Police
YMCA

Decision Making

Decision making is the responsibility of members and the process for decisions is consensus based. Any matters requiring action between meetings will be discussed via email or telephone with any decisions reached through this process are listed as an Agenda item for discussion and endorsement at the next meeting.

All activities of the South Coast Partnership to Prevent Men's Violence Against Women will align with the Strategic Plan developed by the Partnership in August 2019.

The work of the South Coast Partnership to Prevent Men's Violence Against Women is strongly aligned to

- [Free From Violence: Victoria's strategy to prevent family violence and all forms of violence against women](#)
- [Change the Story: A shared framework for the primary prevention of violence against women and their children](#)
- Gippsland Free from Violence Coalition priorities
- [Respectful Relationships guidelines](#) and
- Municipal Public Health & Wellbeing planning documents.

Reporting Structure

Members of the South Coast Partnership to Prevent Men's Violence Against Women will be responsible for implementing agreed actions and reporting outcomes in line with their organisational reporting requirements

Resourcing

South Coast Primary & Community Partnership will provide secretarial support for meetings and will be responsible for preparing and distributing all meeting materials including agendas, meeting action records and any additional papers.

Meetings

Meeting dates will be set 12 months in advance generally held every 3 months with additional meetings as required.

Meetings should be no longer than 2 hours, unless otherwise agreed, held during business hours and the venue varies depending on room availability – usually alternated between Leongatha and Wonthaggi.

Format of meetings:

The format for meetings will include:

- report on any actions from previous meeting
- project updates
- planning for localised preventative action
- suggestions for future meeting focus
- informal networking (over breaks)

Meeting actions:

Meeting Action Records will be taken and distributed to members. The focus of these notes will be to document any agreed action items that arise. Members are responsible for documenting anything in the discussions that is of interest or useful to their practice.

The use of logos will conform to the requirements of each organisation.

Members will provide in kind support as required. Financial support will be sourced via external funding or member funds as appropriate.

Expectation Of Network Members

Members are expected to:

- act and represent the best interest of their organisation,
- take individual meeting notes as relevant,
- act on and report outcomes on Action items,
- come prepared to participate in the meetings,
- contribute to discussion,
- help create a safe, supportive and respectful peer-to-peer environment, and
- share work and resources to progress the prevention actions identified by the group.

Expectation of Gippsland Women's Health

The Gippsland Coordinator for Gender Equality is expected to:

- assist South Coast Primary & Community Partnership to coordinate all aspects of the South Coast Partnership to Prevent Men's Violence Against Women meetings, and
- deliver a brief report of from the Gippsland Free from Violence Coalition and Strategic Leadership meetings as appropriate.

Evaluation & Review

To evaluate the effectiveness and efficiency of the network, members will undertake a partnership analysis every 18 months. The South Coast Primary & Community Partnership will be responsible for delivering the partnership analysis.

The South Coast Partnership to Prevent Men's Violence Against Women will review the terms of reference and objectives on a bi-annual basis.